

## Annexure III (New)

**Preliminary inspection/ Standing Committee Inspection report Performa for the purpose of Considering Grant of Affiliation of Institutes /Centers implementing Craftsmen Training Scheme under the Aegis of the National council of Vocational Training (NCVT).**

Note:-

- All the pages of format should be verified and signed by all the members of Inspection committee duly stamped with date.
- No admission is allowed in any NCVT trade before affiliation is granted by Sub Committee of NCVT.
- Use of erasing fluid not allowed
- Normally there should be no cutting in the Text and no. However if it is in inviolable it should be authenticated by all the members of Standing Inspection Committee duly stamped with date failing which the proposal will be rejected.

1	General		
1.	Name and full postal address of the Institute /Centre indicating Taluka, district and Pin Code- Tel. no. E-mail. Website Address Date on which Website was last updated	Govt. ITI Tankri, VPO- Tankri, Teh-Bawal, Distt-Rewari, State- Haryana Pin-123412 01284-267953 <a href="mailto:Itiprincipaltankri2@gmail.com">Itiprincipaltankri2@gmail.com</a> <a href="http://www.gitittankri.org">www.gitittankri.org</a> July 2012	
2.	Name and address of the agency seeking affiliation Tel no. E-Mail	Govt. ITI Tankri, VPO- Tankri, Teh-Bawal, Distt-Rewari, State- Haryana Pin-123412 01284-267953 <a href="mailto:Itiprincipaltankri2@gmail.com">Itiprincipaltankri2@gmail.com</a>	
3.	Date of establishment of the institute/Centre Permission Letter from the State Director for Starting Institute/ trade/Unit (Enclose Letter)	01.08.2008	Annex-1
4.	Name of any other NCVT affiliated ITI's which are running under the same Management of the Society/Company/Individual	NA	
5.	If there is change of premises of ITI or Shifting of the Trade within the same ITI provide records and letters from state director with reason for shifting	NA	
6.	Any court case filed by any of the Society/Member/company or by the ITI under the same Management against DGE&T, NCVT, DGE&T Officials provide case no.	NA	
7.	Date of Present inspection (Preliminary/Standing Committee/State/Central Inspection)	. .09.2012	
8.	Date of last Inspection (Preliminary/Standing Committee/State/Central Inspection) Produce Last SCIR to present Committee Member for verifying Drawing , STL etc.	NA	
9.	DGE&T file Reference No. (for ITI already affiliated to NCVT)	NA	
10	DGE&T file Reference No. (for any other ITI under the same Management)	NA	

**II. Whether previously granted affiliation in any Trade:- NA****If so particulars to be given as under**

Sr no	Trade/Unit for which affiliation already granted				Year of Start of Session	DGE&T reference under which affiliation granted	Remarks	
	Trades	Units						Total Units
		Ist shift	II Shift	III Shift				



**III. Year wise Trades and Units for which affiliation is sought now:-**

Sr No.	Trades /Units for which affiliation sought					Year of their first admission	Remarks
	Trades	Units			Total Units		
		Ist Shift	IInd Shift	IIIrd Shift			
1.	2	3	4	5	6	7	8
1	<b>Wireman</b>	1	1	-	2	<b>August 2012</b>	






**IV. Manpower (Technical and Non- Technical)**

IV Manpower(Technical and Non- Technical (if Instructors are not Trained under CITS, may be Trained with 3 years of start of Institutes. There-after all trained Instructor must be available with the Institutes)										
Sr. no.	Designation	Name	Date of Joining institute	Date of Birth	Secondary school/ Metric Year of Passing Certificate No.	Technical Qualification (Degree/Diploma, ITI,CTI) Branch Year of Passing Certificate no. of Encluse certificate	Experience Details (Name of Establishment and Years of Experience)	Salary	Salary A/C details Bank name, Branch and A/C No.	Photograph
1	Principal	Smt. Geeta Rani Singh		15.09.68	10+2	3 Yrs. Diploma in Electronic Engg.	28.06.2007 till today as Principal in Govt. ITI (W) Rewari	B.P.- 16460+ GP 4200= 20660 Pay Scale (9300-34800)		

**Technical Staff**

Sr. No	Designation	Trade	Name	Date of Joining institute	Date of Birth	Secondary school/Metric Year of Passing Certificate No.	Technical Qualification (Degree/Diploma, ITI,CTI) Branch Year of Passing Certificate no. of Enclose certificate	Experience Details (Name of Establishment and Years of Experience)	Salary	Salary A/C details Bank name, Branch and A/C No.	Photograph
1	Instructor / DC Rate	Wireman	Sh. Anil Kumar Yadav	30/11/10	05.06.69	Secondary School, 15.07.85, 0008381	ITI, CTI, DGE/C30018 (22)/85-EEI of / Nov 1985	20 Yrs 19 days in Indian Navy, 30.11.10 to till date as Wireman Inst. In Govt. ITI Tankri	12500 Fixed	SBI Rewari, A/C-301874 62946	
2	S.S. Instructor	Social Studies									
3	Instructor / DC Rate	Wireman									
4	Instructor / DC Rate	W/Cal & Sci., Eng. Drg.									
5	Instructor / DC Rate	COPA	Smt. Savita	11.10.06	20.02.83	Matric, March-1997, 000522	3 Yrs. Diploma in Computer Engg. , 12-10-2001, 012993	5 Yrs. Since August 2001-September 2006 in Education Department , October 2006 to till Date in Govt. ITI Tankri as COPA Inst.	12500 Fixed	SBI Bawal, A/C-314734 18463	

**Administrative and Supporting staff :-**

Sr. No.	Designation	Name	Date of Joining institute	Date of Birth	Secondary School/Metric Year of Passing Certificate No.	Qualification Year of Passing Certificate no. of Enclose certificate	Experience Details (Name of Establishment and Years of Experience)	Salary	Salary A/C details Bank name, Branch and A/C No.	Photograph
1	Assistant cum Accountant	Sh. Ramavtar	27.06.11	10/05/57	Matric	8554	09.09.85.to till Date in Govt. ITI	9300-34800	10575586663	
2	Clerk cum Computer Operator	Sh. Omprakash	12.08.11	01/10/57	10th	4497	20.10.2006 to till Date in Govt. ITI	5200-20200	11353988235	
3	Workshop Attendant	Sh. Rajender Singh	5.04.2001	20/08/73	Matric	095954	26.06.98 to till date in Govt. ITI	4440-7440	11354050752	
4	Peon /Chowkidar	Sh. Omprakash	06.11.98	05/01/66	4th	8198	06.11.98 to till Date in Govt. ITI	4440-7440	11354050796	
5	Peon /Chowkidar	Sh. Shish Ram	14.07.10	19/04/61	8th	3206/81	18.01.84 to till Date in Govt. ITI	4440-7440	10575625515	

## V. Infrastructure

### a. Details of Land and Building at the Institute

(Note:- Dimensions on the Drawings prepared by registered Architect Workshop and Class-Rooms Area should be in Meters )

1.	Total accommodation (sq. mts) required as per NCVT norms for the Whole Institute (Covered Area)	601.50 Sq. mtr.		
2.	Actual Accommodation (Covered Area) Available (Sq. Mtrs.)	601.50 Sq. mtr.		
3.	Total Land Area provided for the Institute	<b>52 Kanal 4 Marla</b>		
4.	Whether Own or Rented Building (Enclose Proof of Ownership/Lease deed)	Govt. Building		
5.	Date Occupation	2008		
6.	Duration of Lease (Enclose Lease/Ownership Document)	NA		
7.	Date of expiry of Lease	NA		
8.	Whether attested copy of Site plan and Layout of the Entire Institute attached	Map Attached		
9.	Name and Registration no. of the Architect who prepared and signed on the Layout	Sh. Bhagwan Singh		
10.	<b>Area available in the Institute for Office and Other Facilities</b>			
	Description	Area required as per NCVT norms	Area available in the Institute	Remarks (Mention Shortage if any)
	Principal Office		<b>24 Sq Mtr</b>	
	Office		32.45 Sq Mtr	
	Staff Room			
	Library			List of Technical books to be verified separately
	Dispensary			List of Items available to be verified separately
	IT Lab		36.64 Sq mtr	List of Items available to be verified and furnished separately
	Engineering. Drawing hall		32.45 Sq. mtr	List of Items available to be verified and furnished separately
	Play Ground and Sports Facilities (Indoor and outdoor)		99X140 mtr	List of Sports Items available to be verified and furnished separately

<b>Area available in the Institute for Workshop and Class- Rooms</b>								
	Name of the trade	Maximum no. of units in one shift only	Workshop			Class- Rooms		
			Required as NCVT norms(Sq. Mtr)	Actually available (Sq. Mtr)	Shortage if any	Required as NCVT norms (Sq. Mtr)	Actually available (Sq. Mtr)	Shortage if any
1	Wireman	02	72.00 Sq. mtr	73.28	Nil		32.45	Nil
2	COPA	02	70.00 Sq. mtr.	<b>73.28</b>	Nil		32.45	Nil

**Enclosures:-**

1. Copy of the Rent Deed, Lease Deed attested / Notarized.
2. Copy of the Building Layout duly attested by the Architect and Registration no.
3. Site Map of the Institute showing some Land Mark nearby
4. If Drawing is not to Scale, not prepared by Registered Architect, Not readable, Dimensions not mentioned, do not recommend affiliation.

**b. Power Supply**

(Note :- Electrical connection should be in the name of the ITI /Management /Owner of Premises )

1.	Electrical Connection issued in the name of		<b>Principal ITI Tankri</b>	
2.	Electrical Connection issuing Authority		<b>DHBVN (BAWAL)</b>	
3.	Date of Connection		<b>2007</b>	
4.	Whether 3 Phase Connection		<b>3 Phase Connection</b>	
5.	K no. of the Connection		<b>12 KW</b>	
6.	Meter Seal No.		<b>TC21-0076</b>	
7.	Trade	Maximum No. of Unit in One Shift	Power Supply required as per norms in KW	Power supply available in the Institute in KW
	Wireman	02	4.38 KW	
	COPA	02	3.45 KW	
	Total Electrical Load		7.83KW	12 KW

### C. TOOLS, EQUIPMENTS AND MACHINARIES

Name of Trade for which affiliation is sought	
No. of Units in 1 <sup>st</sup> Shift:	
No. of Units in 2 <sup>nd</sup> Shift:	
No. of Units in 3 <sup>rd</sup> Shift:	
<b>Total Units:</b>	

Sr. No.	Name of Tools, Equipments and Machinery as per Syllabus	No. required for Instructor and Trainees for One Unit as per NCVT Norms/Syllabus	Total no. of Tools and Equipments required for Total Units affiliated or short affiliation	Total no. actually available for all the Units	Indicate shortage if any	Cost of Tools, Equipment and Machinery	Name Address Tel No. E-mail Vat/Tin no of the Supplier of General Machineries
1	2	3	4	5	6	7	8
1	Combination pliers 200mm insulated.	16	32	32	Nil	2250/-	Sai Nath Traders G1-412, Ground Floor Dal Meal Road Uttam Nagar New Delhi Tel No- 09899113512 Tin No-075563634550
2	Screw Driver 200mm	16	32	32	Nil	480 (15 Pcs)	Aggerwal Traders 5056/104 Pie Chamber Sirkiwalan Houz Quzji Delhi Tel- 09311261422 Tin- 07380267207
						1870 (17 pcs)	Garg Steel Industries 4 <sup>th</sup> Km Maham road Kaluwas Bhiwani Tel No- 09416058891 Tin- 06911104527
3	Screw Driver 100mm	16	32	32	Nil	240 (8 Pcs)	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel- 01274-253733 Tin-06762703121
						684 (18 Pcs)	Garg Steel Industries 4 <sup>th</sup> Km Maham road Kaluwas Bhiwani Tel No- 09416058891 Tin- 06911104527
4	Terminal Screw Driver 75mm (Connector)	16	32	32	Nil	170 (17 pcs)	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel- 01274-253733 Tin-06762703121
						480 (15 pcs)	Aggerwal Traders 5056/104 Pie Chamber Sirkiwalan Houz Quzji Delhi

							Tel- 09311261422 Tin-07380267207
5	Neon Tester 500 Volts Pencil bit type.	16	32	32	Nil	200 (8 pcs)	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel-01274-253733 Tin-06762703121
						546 (14 pcs)	Aggerwal Traders 5056/104 Pie Chamber Sirkiwalan Houz Quzji Delhi Tel- 09311261422 Tin-07380267207
6	Knife D.B. Electrician	16	32	32	Nil	360 (12 pcs)	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel-01274-253733 Tin-06762703121
						1410 (15 pcs)	Aggerwal Traders 5056/104 Pie Chamber Sirkiwalan Houz Quzji Delhi Tel- 09311261422 Tin-07380267207
7	600mm four fold box wood rule	16	32	32	Nil	110 (10 pcs)	Aggerwal Traders 5056/104 Pie Chamber Sirkiwalan Houz Quzji Delhi Tel- 09311261422 Tin-07380267207
8	Hammer Ball pein 0.25 kg.	16	32	32	Nil	2601 (17 pcs)	Krishna Enterprises 51/13 Near Bala Ji Dharam kanta Udhyog Nagar Mundka Delhi Tel-09353498680 Tin-9630348210
						2685 (15 pcs)	Aggerwal Traders 5056/104 Pie Chamber Sirkiwalan Houz Quzji Delhi Tel- 09311261422 Tin-07380267207
9	Try Square 200mm	16	32	32	Nil	1160 (8 pcs)	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel-01274-253733 Tin-06762703121
						5205 (15 pcs)	Aggerwal Traders 5056/104 Pie Chamber Sirkiwalan Houz Quzji Delhi Tel- 09311261422 Tin-07380267207
10	Firmer Chisel 12mm	16	32	32	Nil	990 (12 pcs)	Jagdamba Iron & Machinery Store Purani

							Subzi Mandi Rewari Tel-01274-253733 Tin-06762703121
						765 (15 pcs)	Aggerwal Traders 5056/104 Pie Chamber Sirkiwalan Houz Quzji Delhi Tel- 09311261422 Tin-07380267207
11	Firmer Chisel 6mm	16	32	32	Nil	832	Aggerwal Traders 5056/104 Pie Chamber Sirkiwalan Houz Quzji Delhi Tel- 09311261422 Tin-07380267207
12	Tenon saw 250mm	16	32	32	Nil	935 (11)	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel-01274-253733 Tin-06762703121
						1410 (15)	Aggerwal Traders 5056/104 Pie Chamber Sirkiwalan Houz Quzji Delhi Tel- 09311261422 Tin-07380267207
13	Wood Rasp File 250mm.	16	32	32	Nil	240 (2)	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel-01274-253733 Tin-06762703121
14	File round (Half) 2 <sup>nd</sup> cut 250mm	16	32	32	Nil	4940 (19)	Sai Nath Traders G1-412, Ground Floor Dal Meal Road Uttam Nagar New Delhi Tel No- 09899113512 Tin No-075563634550
						3090 (15)	Aggerwal Traders 5056/104 Pie Chamber Sirkiwalan Houz Quzji Delhi Tel- 09311261422 Tin-07380267207
15	File round 150mm	16	32	32	Nil	1280 (8)	Sai Nath Traders G1-412, Ground Floor Dal Meal Road Uttam Nagar New Delhi Tel No- 09899113512 Tin No-075563634550
						1785 (17)	Aggerwal Traders 5056/104 Pie Chamber Sirkiwalan Houz Quzji Delhi Tel- 09311261422 Tin-07380267207
16	Plumb bob 115 gram.	16	32	32	Nil	1150 (17)	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel-01274-253733 Tin-06762703121



						1725 (15)	Aggerwal Traders 5056/104 Pie Chamber Sirkiwalan Houz Quzji Delhi Tel- 09311261422 Tin- 07380267207
17	Bradawl 150mm x 6mm square pointed	16	32	32	Nil	1216	Garg Steel Industries 4 <sup>th</sup> Km Maham road Kaluwas Bhiwani Tel No- 09416058891 Tin- 06911104527
18	Ratchet brace 6mm capacity	16	32	32	Nil	5520 (23)	Krishna Enterprises 51/13 Near Bala Ji Dharam kanta Udhyog Nagar Mundka Delhi Tel-09353498680 Tin- 9630348210
						2367(9)	Garg Trader C-4/472 Sultan Puri Delhi, Tel- 09354801007 Tin-7970398657
19	Ratchet bit 4mm and 6mm	16	32	32	Nil	990(22)	Krishna Enterprises 51/13 Near Bala Ji Dharam kanta Udhyog Nagar Mundka Delhi Tel-09353498680 Tin- 9630348210
						680(10)	Garg Trader C-4/472 Sultan Puri Delhi, Tel- 09354801007 Tin-7970398657
20	Bar wood mallet 1 kg (75mm x 15mm)	16	32	32	Nil	2592	Garg Trader C-4/472 Sultan Puri Delhi, Tel- 09354801007 Tin-7970398657

**SHOP TOOLS INSTRUMENTS & GENERAL OUTFIT (PER UNIT OF 16 TRAINEES)**

1	Pliers side cutting 200mm	8	8	8	Nil	580	Krishna Enterprises 51/13 Near Bala Ji Dharam kanta Udhyog Nagar Mundka Delhi Tel-09353498680 Tin- 9630348210
2	Pliers flat nose 150mm	4	4	4	Nil	420	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel- 01274-253733 Tin-06762703121
3	Pliers round nose 200mm	4	4	4	Nil	568	Krishna Enterprises 51/13 Near Bala Ji Dharam kanta Udhyog Nagar Mundka Delhi Tel-09353498680 Tin- 9630348210

4	Pliers long nose 200mm	8	8	8	Nil		
5	Screw driver heavy duty 250mm	8	8	8	Nil		
6	Screw driver 7mm x 300mm square blade	8	8	8	Nil	300	Garg Trader C-4/472 Sultan Puri Delhi, Tel- 09354801007 Tin-7970398657
7	Firmer chisel 25mm	8	8	8	Nil		
8	Firmer chisel 18mm	8	8	8	Nil	130	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel- 01274-253733 Tin-06762703121
9	Mortise chisel 6mm	4	4	4	Nil	220	Krishna Enterprises 51/13 Near Bala Ji Dharam kanta Udhyog Nagar Mundka Delhi Tel-09353498680 Tin- 9630348210
10	Iron plane 400mm x 50mm blade	4	4	4	Nil		
11	Marking gauge	4	4	4	Nil	900	Krishna Enterprises 51/13 Near Bala Ji Dharam kanta Udhyog Nagar Mundka Delhi Tel-09353498680 Tin- 9630348210
12	Bevel square 150mm	4	4	4	Nil	300	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel- 01274-253733 Tin-06762703121
M 13	Cold chisel flat 25mm x 200mm	4	4	4	Nil		
M 14	Cold chisel flat 18mm x 200mm	4	4	4	Nil	420	Krishna Enterprises 51/13 Near Bala Ji Dharam kanta Udhyog Nagar Mundka Delhi Tel-09353498680 Tin- 9630348210
15	Hammer Ball Pein 0.50 kg	4	4	4	Nil	1104	Garg Steel Industries 4 <sup>th</sup> Km Maham road Kaluwas Bhiwani Tel No- 09416058891 Tin- 06911104527
16	Hammer Ball Pein 0.75 kg.	4	4	4	Nil		
17	Hammer Ball Pein 1.00 kg.	4	4	4	Nil	1092	Garg Trader C-4/472 Sultan Puri Delhi, Tel- 09354801007 Tin-7970398657
18	Hammer cross Pein	4	4	4	Nil		

	0.50 kg.						
19	Rawl tool holder & Bit No.8, 10, 14 & 16	2 each	2 each	2	Nil	760	Krishna Enterprises 51/13 Near Bala Ji Dharam kanta Udhyog Nagar Mundka Delhi Tel-09353498680 Tin- 9630348210
20	Wall Jumper Octagonal 37mm x 450mm and 37x 600mm	4 each	4 each	4	Nil		
21	Centre punch 100mm	2	2	2	Nil	58	Garg Steel Industries 4 <sup>th</sup> Km Maham road Kaluwas Bhiwani Tel No- 09416058891 Tin- 06911104527
22	Scriber 150mm	2	2	2	Nil	46	Garg Trader C-4/472 Sultan Puri Delhi, Tel- 09354801007 Tin-7970398657
23	Hammer Ball Pein 0.12 kg.	2	2	2	Nil		
24	File flat 300mm rough	4	4	4	Nil		
25	File flat 300mm 2 <sup>nd</sup> cut	4	4	4	Nil	330	Garg Steel Industries 4 <sup>th</sup> Km Maham road Kaluwas Bhiwani Tel No- 09416058891 Tin- 06911104527
26	File flat 250mm Bastard	4	4	4	Nil	320	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel- 01274-253733 Tin-06762703121
27	File flat 250mm Smooth	4	4	4	Nil	1136	Sai Nath Traders G1-412, Ground Floor Dal Meal Road Uttam Nagar New Delhi Tel No- 09899113512 Tin No-075563634550
28	File half round 150mm 2 <sup>nd</sup> cut	4	4	4	Nil		
29	File half round 150mm Smooth	4	4	4	Nil		
30	File round 300mm 2 <sup>nd</sup> cut	4	4	4	Nil	1536	Sai Nath Traders G1-412, Ground Floor Dal Meal Road Uttam Nagar New Delhi Tel No- 09899113512 Tin No-075563634550
31	File round 150mm Smooth	4	4	4	Nil		
32	File triangular 150mm 2 <sup>nd</sup> cut	2	2	2	Nil	340	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel- 01274-253733 Tin-06762703121

33	Spanner Double ended Set of 6	2sets	2 Sets	2	Nil		
34	Adjustable spanner 350mm	1	1	1	Nil	528	Sai Nath Traders G1-412, Ground Floor Dal Meal Road Uttam Nagar New Delhi Tel No- 09899113512 Tin No-075563634550
35	Foot print Grip 250mm	2	2	2	Nil	1140	Sai Nath Traders G1-412, Ground Floor Dal Meal Road Uttam Nagar New Delhi Tel No- 09899113512 Tin No-075563634550
36	Allen keys	1set	1 Set	1	Nil	95	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel-01274-253733 Tin-06762703121
37	Steel rule 300mm	4	4	4	Nil		
38	Steel measuring tape 20metres	1	1	1	Nil	280	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel-01274-253733 Tin-06762703121
39	Hacksaw frame adjustable 200mm to 300mm	4	4	4	Nil	770	K.K. Enterprises Shop No-2638, 1 <sup>st</sup> Floor, Naya Bazar, Delhi, Tel No-09311349362 Tin-7860355601
40	S.S. Twist Drill 3mm., 4mm, 5mm and 6mm,	2 each	2	2	Nil	448	K.K. Enterprises Shop No-2638, 1 <sup>st</sup> Floor, Naya Bazar, Delhi, Tel No-09311349362 Tin-7860355601
41	Hand auger 12mm, 15mm, 18mm and 25mm	2 each	2	2	Nil		
42	Spirit level 300mm	1	1	1	Nil	300	Jagdamba Iron & Machinery Store Purani Subzi Mandi Rewari Tel-01274-253733 Tin-06762703121
43	Electric soldering iron 125 watts 230-250V.	2	2	2	Nil		
44	Electric soldering iron 750 Watts 230-250V.	2	2	2	Nil	3120	K.K. Enterprises Shop No-2638, 1 <sup>st</sup> Floor, Naya Bazar, Delhi, Tel No-09311349362 Tin-7860355601
45	Blow lamp 1 litre capacity	2	2	2	Nil		
46	Molting pot 200mm x 150mm	1	1	1	Nil		
47	Laddle	2	2	2	Nil		

48	Forge with hand blower	1	1	1	Nil	1865	K.K. Enterprises Shop No-2638, 1 <sup>st</sup> Floor, Naya Bazar, Delhi, Tel No-09311349362 Tin-7860355601
49	Forge with hand blower	1	1	1	Nil	1865	K.K. Enterprises Shop No-2638, 1 <sup>st</sup> Floor, Naya Bazar, Delhi, Tel No-09311349362 Tin-7860355601
50	Conduit die set suitable for 9mm, 18mm, 25mm and 30mm	4 sets	4	4	Nil	343	Garg Trader C-4/472 Sultan Puri Delhi, Tel-09354801007 Tin-7970398657
51	Bench vice 150mm	4	4	4	Nil	8246 (2)	Garg Steel Industries 4 <sup>th</sup> Km Maham road Kaluwas Bhiwani Tel No- 09416058891 Tin- 06911104527
						8700(2)	Krishna Enterprises 51/13 Near Bala Ji Dharam kanta Udhyog Nagar Mundka Delhi Tel-09353498680 Tin-9630348210
52	Bench vice 100mm	2	2	2	Nil	5600 (2)	Dolly Enterprises, nav Ratan Gali, Maham Road Bhiwani Tel no- 249663 Tin- BWN/HGST/CST/7271
53	Hand vice 50mm Jaw	4	4	4	Nil		
54	Rubber gloves 5000 volts	2 pair	2	2	Nil	596	Garg Steel Industries 4 <sup>th</sup> Km Maham road Kaluwas Bhiwani Tel No- 09416058891 Tin- 06911104527
55	Safety belt with provision for keeping tools	9	9	9	Nil	7800(8)	Krishna Enterprises 51/13 Near Bala Ji Dharam kanta Udhyog Nagar Mundka Delhi Tel-09353498680 Tin-9630348210
56	Ladder bamboo 6 meters	2	2	2	Nil	1200(1)	Garg Trader C-4/472 Sultan Puri Delhi, Tel-09354801007 Tin-7970398657
57	Tower Ladder 3 meters on tyre wheels	1	1	1	Nil	8075	Dolly Enterprises, nav Ratan Gali, Maham Road Bhiwani Tel no- 249663 Tin- BWN/HGST/CST/7271
58	Portable extension ladder aluminum 6 to 9	1	1	1	Nil	10370	Dolly Enterprises, nav Ratan Gali, Maham Road

	meters						Bhiwani Tel no- 249663 Tin- BWN/HGST/CST/7271
59	Iron pen 450mm	2	2	2	Nil		
60	Trawl 150mm	2	2	2	Nil		
61	Megger 500 volts cum continuity tester	2	2	2	Nil		
62	Voltmeter M.C. 0- 300 volts	1	1	1	Nil	450	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No- 01274-255923 Tin- 06232702103
63	Voltmeter M.C. Multirange 0.70, 150, 300 & 600V.	1	1	1	Nil	1350	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No- 01274-255923 Tin- 06232702103
64	Voltmeter M.C. Multirange 0-15, 30, 50 & 75V.	1	1	1	Nil	1400	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No- 01274-255923 Tin- 06232702103
65	Voltmeter Centre zero 15-0-15 Volts	1	1	1	Nil	355	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No- 01274-255923 Tin- 06232702103
66	Voltmeter M.I. multirange 0-150, 300, 600V.	2	2	2	Nil	2910	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No- 01274-255923 Tin- 06232702103
67	Voltmeter M.I. multirange 0-50, 75, 100, 150V.	1	1	1	Nil	600	Dolly Enterprises, nav Ratan Gali, Maham Road Bhiwani Tel no- 249663 Tin- BWN/HGST/CST/7271
68	Ammeter M.I. 0 – 15 Amp. Panel Board type	2	2	2	Nil	650	Maha laxmi Enterprises IIIrd Floor Phatak Bans Sethi Market Houz Quzji Delhi Tel- 09350522555 Tin- 07090361990
69	Ammeter M.I. 0 – 5 Amp. Panel Board type	2	2	2	Nil	650	Maha laxmi Enterprises IIIrd Floor Phatak Bans Sethi Market Houz Quzji Delhi Tel- 09350522555 Tin- 07090361990
70	Ammeter M.I. 0 –Amp. Panel Board type	2	2	2	Nil	325	Garg Trader C-4/472 Sultan Puri Delhi, Tel- 09354801007 Tin-7970398657

71	Ammeter M.C. 0 – 1 Amp. Panel Board type	2	2	2	Nil	700	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No-01274-255923 Tin-06232702103
72	Ammeter M.C. 0 – 5 Amp. Panel Board type	2	2	2	Nil	700	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No-01274-255923 Tin-06232702103
73	Ammeter M.C. Centre zero 5 – 0 type	1	1	1	Nil	350	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No-01274-255923 Tin-06232702103
74	Single-phase K.W.R. meter 5A, 250V. A.C.	2	2	2	Nil		
75	D.C. Energy meter (ampere hour type) 5A, 250V.	1	1	1	Nil	5500	Dolly Enterprises, nav Ratan Gali, Maham Road Bhiwani Tel no- 249663 Tin-BWN/HGST/CST/7271
76	3 Phase KW Reg. meter 15A 440V.	1	1	1	Nil		
77	Wattmeter Dynamo meter type 5 amps. and 250V.		1	1	Nil	1300	Dolly Enterprises, nav Ratan Gali, Maham Road Bhiwani Tel no- 249663 Tin-BWN/HGST/CST/7271
78	Multimeter 0 – 5, 100, 200, 500 milliamperes 0-100-1000, 10000 ohms. 0-150, 300,600V. AC/DC	1	1	1	Nil		
79	Earth megger 0 – 10 ohms, 500V, with all accessories..	1	1	1	Nil	4900	Dolly Enterprises, nav Ratan Gali, Maham Road Bhiwani Tel no- 249663 Tin-BWN/HGST/CST/7271
80	Hot-wire Ammeter 0 – 15 Amps.	1	1	1	Nil	1550	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No-01274-255923 Tin-06232702103
81	Conduit pipe cutting and threading machines adjustable for 15mm to 30mm.	1	1	Nil	1		
82	Conduit pipe bending machine, suitable for 15mm, 18mm, 25mm and 30mm pipe	1	1	1	Nil	3000	Dolly Enterprises, nav Ratan Gali, Maham Road Bhiwani Tel no- 249663 Tin-BWN/HGST/CST/7271

83	A.C. ceiling fan 1200 mm. Sweep single-phase 75W. 250V with regulator	1	1	1	Nil		
84	Table fan A.C. 400mm, Sweep 60W. Single-phase 250V.	1	1	1	Nil	2200	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No- 01274-255923 Tin- 06232702103
85	Bar magnet	1	1	1	Nil		
86	Horse shoe magnet	1	1	1	Nil		
87	Wheat-stone Bridge	1	1	1	Nil		
88	Cripping tool	1set	1	1	Nil	1500	Dolly Enterprises, nav Ratan Gali, Maham Road Bhiwani Tel no- 249663 Tin- BWN/HGST/CST/7271
89	Rubber matting 2 meters x 1 meter x 9mm.	2	2	2	Nil	3200	Dolly Enterprises, nav Ratan Gali, Maham Road Bhiwani Tel no- 249663 Tin- BWN/HGST/CST/7271
90	Wiring board on stand 3 meters x 1 meter with 0.5 meter projection on the top	16	16	16	Nil	55350 (9) 36970 (3)	Dolly Enterprises, nav Ratan Gali, Maham Road Bhiwani Tel no- 249663 Tin- BWN/HGST/CST/7271
M9 1	Work bench 2.5 x 1.20 x 0.75 meters	2	2	2	Nil		
M9 2	Steel locker standard size with 8 drawers in each	2	2	2	Nil		
M9 3	Almirah 1.8 x 1.2 x 0.45 meters	2	2	2	Nil		
M9 4	Instructor's chair	1	1	1	Nil		
M9 5	Instructor,s table	1	1	1	Nil		
M9 6	Demonstration table 2.5 x 1.20 x 0.75 meters	1	1	1	Nil		
M9 7	Black board with easel	1	1	1	Nil		
M9 8	Stools	16					
A9 9	Fire Extinguishers	2	2	2	Nil	7500	Dolly Enterprises, nav Ratan Gali, Maham Road Bhiwani Tel no- 249663 Tin- BWN/HGST/CST/7271
10 0	Metal rack 180x150 x 45cm.	1	1	1	Nil		
A1	Fire buckets.	4	4	4	Nil	1800	Dolly Enterprises, nav



01							Ratan Gali, Maham Road Bhiwani Tel no- 249663 Tin- BWN/HGST/CST/7271
GENERAL MACHINERY							
1	Electric Drill Machine 6mm, capacity universal type 250 volts.	1	1	1	Nil	5600	Dolly Enterprises, nav Ratan Gali, Maham Road Bhiwani Tel no- 249663 Tin- BWN/HGST/CST/7271
2	Electric Drill Machine 12mm, capacity universal type 250 volts.	1	1	1	Nil		
3	Squirrel cage induction motor 3 HP. 400V. with D.O.L. Starter	1	1	1	Nil	9500	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No- 01274-255923 Tin- 06232702103
4	Squirrel cage induction motor 5 HP. 400V. with Star Delta Starter	1	1	1	Nil	7000	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No- 01274-255923 Tin- 06232702103
5	D.C. Compound motor 3 H.P. 250V. with 4 point starter and field regulator (Laboratory type)	1	1	1	Nil	16000	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No- 01274-255923 Tin- 06232702103
6	D.C. Shunt motor 3 H.P. 250V. with 3 point starter and speed regulator (Laboratory type)	1	1	1	Nil	18000	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No- 01274-255923 Tin- 06232702103
7	Transformer single phase 1 KVA 250/100V.	2	2	2	Nil	7183 (1)	Garg Trader C-4/472 Sultan Puri Delhi, Tel- 09354801007 Tin-7970398657
						3000(1)	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No- 01274-255923 Tin- 06232702103
8	Capacitor motor 1/4 HP. single-phase 250V.	1	1	1	Nil	2500	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No- 01274-255923 Tin- 06232702103
9	Split phase motor 1/4 HP. single-phase 250V.	1	1	1	Nil	4000	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No- 01274-255923 Tin- 06232702103

10	Universal motor 750W. AC/DC. 250V.	1	1	1	Nil	6000	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No-01274-255923 Tin-06232702103
11	M.G. Set consisting of squirrel cage induction motor 5 HP. 400V. Cycles with directly coupled D.C. Compound Generator 3 KW. 250V. with built in panel board consisting of : 1. 3 Phase air circuit breaker 2. Star Delta Starter (contact type 8 points) 3. Shunt Field Regulator 4. D.C. Circuit breaker 5. Suitable Voltmeters on A.C. & D.C. Side 6. Suitable line ammeters on A.C. and D.C. Side. 7. Field Circuit ammeter Indicating lamps on both the side (AC & DC)	1 set	1	1	Nil	18500	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No-01274-255923 Tin-06232702103
12	L.F. Oscilloscope	2	2	2	Nil	16000	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No-01274-255923 Tin-06232702103
13	Oscillator A.F.	2	2	2	Nil	20000	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No-01274-255923 Tin-06232702103
14	Oil testing kit	1	1	2	Nil	29120	Ajay Electric and Machinery Store Jiwali Bazar Rewari Tel No-01274-255923 Tin-06232702103

**NOTE:** No additional items are required to be provided for the batch working in the second shift except the items under Trainees Tool Kit and Lockers.

## VI. STANDARD OF TRAINING

### A. ADMISSION

1	Date of Starting the Session	August 2012
2	Date of Issue of Notice calling for the applications (Attach notice or Paper Advertisements , Pumplates etc.	11.06.12- 25.06.12, 17.07.12- 27.07.12
3	Last Date for receipt of application fixed as per the Notice	27.08.12
4	No. of applications received	83 no.
5	Date by which the admission were completed and Classes started	01.09.2012
6	Trade wise no. of trainees on roll on the day of Inspection	21
7	Criteria for admission of trainees	Merit base
8	Whether the trainees admitted full fill the prescribed qualification and age	Yes
9	Copy of the Prospectus should be enclosed	Enclosed
10	CCE (Continues and Comprehensive Evaluation) available on Internet and Evidence retained	

### VII. No. of Trainees on roll in each Trade already affiliated to NCVT- NA

Sr.	Trade	No. of units			No. of Trainees on roll	No. of Trainees available on the Date of Inspection	Average % attendance as on Date of Inspection
		I Shift	II Shift	III Shift			
		I Shift	II Shift	III Shift	NA	NA	NA
	NA	NA	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA	NA	NA

**VIII. Instructors Training**

a	Total no. of Instructors	02
b	No. of Instructors CTI Untrained	01
c	No. of Instructor Sponsored for CTI Training (at least 20% of untrained Instructors)	Nil
d	No. of Instructor Sponsored for CTI Re-Training (at least 30% of trained Instructors)	Nil

**b. Coverage of Syllabus for each Trade on the Date of Inspection**

Sr. no.	Name of the Subject	No. of Weeks to be completed on the day of Inspection		No. of Weeks actually completed		% Coverage
		I Year	II Year	I Year	II Year	
	1. Trade Theory	06	60	06	60	100%
	2. Trade Practical	06	60	06	60	100%
	3. W/S Cal. & Sci.					
	4. Engg. Drg.					
	5. Employable Skill Training/Social Studies					

**c. No. of Test conducted for each Trade up to the Date of Inspection**

First Year		Second Year	
Weekly	Monthly	Weekly	Monthly
--	1	--	13

**d. Total amount spent on Raw Material Trade wise so far**

Trade						
Sr. no.	Raw Material description	Qty purchased	Supplier Address Tel No. Vat/St no	Bill no and date of Supply	Cheque /Draft no and date	Amount in Rupees
1	Conduit pipe 1/2mm Pvc	25 ft.	M/s Parveen Electric Store Rewari	Bill- 141 23.12.09	Cash 31.03.10	4676
2	Screw 1/2"	200 No	M/s Ajay Electric and Machinery Store Rewari	Bill-139 25.03.10	Cash 31.03.10	48
3.	Register	01	M/s Gaurav Shali Offset Printers Rewari	Bill-149 01.01.10	Cash 31.03.10	450
4.	Room Heater Selco	01	Haryana Electronics Railway Road Rewari	Bill-2297 30.03.11	Cash 31.03.11	300
5.	Pvc Copper wire 4mm	04 Roll	Manoj Electric Store Gokal Gate Rewari	Bill-2188 31.03.11	Cash	5600
6.	Single Phase Industrial Socket Plug 20 Amp. With box (Gourav)	02 No	-do-	Bill-2188 -do-	Cash	900
7	Office Bell with Remote	02 No	-do-	-do- -do-	Cash	450
8.	Two way Switch 6Amp Girish	10 No	-do-	-do- -do-	Cash	130
9.	CFL 23 Volt Halonix	01 No	-do-	-do- -do-	Cash	155
10	Gitti	05 Pkt.	-do-	Bill No-2991 18.07.11	Cheque No 137624 Dt-20.09.11	60
11	Multi Pin Socket 6 Amp	10 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	850
12	CFL 20 Watt	20 No.	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	3100
13	Electric Call Bell	06 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	516
14	Push Button Bell	34 No	-do-	-do-	Cheque No	340

				-do-	137624 Dt-20.09.11	
15	Lamp Coloured 25 W	02 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	30
16	Batten Holder	12 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	156
17	Screw 1.5"	01 pkt	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	50
18	Thimbles Lugs 10mm	30 No	-do-	Bill No 2883. 16.07.11	Cheque No 137624 Dt-20.09.11	210
19	Single Phase Industrial Socket Plug 20 Amp. With box	05 No	-do-	Bill No.-2991 18.07.11	Cheque No 137624 Dt-20.09.11	1400
20	MCB Single Pole 30Amp	07 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	525
21	MCB Box 4 Pole	01 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	240
22	MCB Box 3 Phase 4 Pole 60 Amp	01 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	750
23	ELCB 60 Amp 3 Phase	01 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	2150
24	3 Phase 30 Amp 3 pole MCB with MCB Box	05 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	7750
25	HPMV Lamp 125W	03No	-do-	Bill No.2883 16.07.11	Cheque No 137624 Dt-20.09.11	540
26	HPMV Lamp 125W Choke	03 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	2010
27	PVC Wire 1.5mm	01 roll	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	650
27	Electric Call Bell	08 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	800
28	Push Button Bell	08 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	80
29	Lamp Holder (HPMV)	03 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	60

30.	Lamp Coloured 25 W	12 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	120
31	Wooden Board 8x10"	15 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	300
32	Wooden Board 10x12"	15 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	375
33.	PVC Batten	150 ft	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	600
34.	Switch 5 Amp	15 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	165
35.	Batten Holder	30 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	390
36	Round Block PVC	30 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	150
37	Two Way Switch	15 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	195
38	Condenser HPMV 250 V	03 No	-do-	-do- -do-	Cheque No 137624 Dt-20.09.11	600
39	PVC copper Wire 1.5 mm (Power Cap)	02 roll	Shri Murlidhar Electric Store Shop-25 New Subzi Mandi Rewari	Bill No 133 15.03.12	Cheque No 75144 Dt-30.03.12	
40	PVC copper Wire 1.0 mm (Power Cap)	02 roll	-do-	-do- -do-	Cheque No 75144 Dt-30.03.12	800
41	PVC Insulation Tape	30 No	-do-	-do- -do-	Cheque No 75144 Dt-30.03.12	240
42	Wooden Screw ½"	02 Pkt.	-do-	-do- -do-	Cheque No 75144 Dt-30.03.12	240
43	Wooden Screw 1.5"	02 Pkt.	-do-	-do- -do-	Cheque No 75144 Dt-30.03.12	260
44	Crocodile Clip 16Amp	04 No	-do-	-do- -do-	Cheque No 75144 Dt-30.03.12	120
45	One way Switch 6 Amp Girish	30 No	-do-	-do- -do-	Cheque No 75144 Dt-30.03.12	220
46	Batten Holder Girish	30 No	-do-	-do-	Cheque No	360

				-do-	75144 Dt-30.03.12	
47	Ceiling Rose 6 Amp Girish	30 No	-do-	-do- -do-	Cheque No 75144 Dt-30.03.12	300
48	Capacitor 3.15 MF 440 V	30 No	-do-	-do- -do-	Cheque No 75144 Dt-30.03.12	540
49	Change over Switch 63 amp (RK Light)	01 No	-do-	-do- -do-	Cheque No 75144 Dt-30.03.12	1100
50	Batten PVC ¾"	35	Shri Murlidhar Electric Store Shop-25 New Subzi Mandi Rewari			700
	Conduit pipe PVC	20	-do-			960
	PVC Band	30 pcs	-do-			300
	5 Amp Plug Top	12 Pcs	-do-			240
	Conduit pipe Saddle	80 Pcs	-do-			400
	Two way Switch	36 Nos	-do-			648
	Screw wooden Switch	1 Box	-do-			85
	CFL 20Wt	10 Pcs.	-do-			1600
	Indicator	12 Nos.	-do-			180



## e. Average Amount spent on Raw Material Trade wise per month per Trainee

Sr no.	Trade	Amount spent since beginning of the Session	No. of Trainees on roll	Average Amount spent per month per Trainee (up to the Date of Inspection)
1	Wireman	39405.16	21+21	250

## f. No. of units of Electricity consumed per month/Trainee from the Date of starting of Training Classes

Month	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup> - etc	Total						Consumption per month per trainee
	8/11		10/11		12/11	1/12	2/12	3/12	4/12	5/12	6/12	7/12	
No. of Units Consume	3480				16	58	120		98		155	45	
Bill Amount (Rs.)	7220		4200		10406	13854	1988		2589		2014	1968	
Total Amount													

Total Unit Consumption:- 4338  
 Total amount:- 44239/-  
 Unit per month:- 72.28  
 Unit per month Per Trainee:- 7.08/-

g. Result of All India Trade Test conducted in last 3 Years Trade wise:- NA

Sr. no	Name of the Trade	Year of AITT	No. of Trainees appeared	No. of Trainees passed out	No. of Certificate issued in last 3 Years (attach sheets if necessary)	No. of trainees secured job
1	2	3	4	5	6	

## h. Details of Inspection/joint Evaluation / Preliminary Inspection for affiliation /Standing committee Inspection for affiliation conducted by State and Central Govt.

Date of Inspection	Name , Designation & Address of Inspecting Officers	Short comings if any observed during inspection	Action taken to rectify the short coming

Any other relevant information, which the Institute would like to bring to the Notice of Standing Committee

i. Industry Partnership

Sr. no.	Name of the Industry	Type of Partnership
1.	A2Z Maintenance & Engineering Services Limited Gurgaon	PPP

The Documentary proof for all Tools and Equipments and Machinery, Power Supply and Space are produced before the standing Committee and certified that to the best of my knowledge and belief the information furnished above is correct.

I, shall be held responsible and punishable for any information furnished above is found incorrect

Signature

Place:

Name and designation of the Secretary/

Date:

Principal/Correspondent of the Institute

## Performa for Reconditions by the Members of Standing Committee

Standing Committee members inspected **Govt. INDUSTRIAL TRAINING ING INSTITUTE TANKRI, VPO- TANKRI, TEH.-BAWAL, DISTT-REWARI** on date( )

Various information furnished in the report on prescribed Performa has been checked and verified as per the prescribed norms and standards. Based on the standing Committee Inspection the following comments and recommendation are made:-

1. Defect and deficiencies noticed during the Inspection which should be communicated to the principal of the Institute for the rectification.

Sr. no	Trade with units for which affiliation has been sought	Defect and deficiencies noticed	Reference page no. of the report
1	2	3	4

2. Availability of Tools ,Equipment and Machinery shown in the list has been verified. The list has been signed by all the members .
3. Infrastructural facilities available at the Institute has been verified totally i.e. for the Trades /Units already affiliated and for the Trades/Units sought now for affiliation. The Comprehensive list of Infrastructure is given in Para V (infrastructure of Annexure III)
4. Trades/Units which have already been affiliated to NCVT

Sr no	Name of Trade	Year /Session of Start	No. of Units in			Total no. of Units
			I-Shift	II-Shift	III-Shift	
1	2	3	4	5	6	7
	NA	NA	NA	NA	NA	NA

5. Details of Trainees record in the Trades/Units existing in the Institute

Sr. no	Name of the Trade	No. of Unit started with year wise break-up	
		Year /Session of Start	No. of Trainees presently on-roll in each unit/shift
1	2	3	4

## 6. Trades/Units which are now recommended for affiliation

Sr. no.	Name of Trade	Year /Session of start	No. of Units in			Total no. of Units
			I-Shift	II-Shift	III-Shift	
1	2	3	4	5	6	7

## 7. Other Observations/Comments if any:-

The above comments/recommendation from Sr. no. 1 to 7 are made by us . a copy of the complete Inspection report has been collected by the representative of the Directorate General of Employment and Training for sending the same to the DGE&T H.Q. New Delhi. The other copy should be forwarded to the DGE&T , Ministry of Labor and Employment by the State Director.

**Certified that**

- (i) I as a Member of Standing Committee have physically checked the Building Space, Tools, Equipments and Machinery as per NCVT norms.
- (ii) The Documentary proof of all Tool, equipment and Machinery, Power Supply and Building Space has been verified with originals and copies enclosed as per NCVT requirement.
- (iii) All the Tools, Equipments, and Machines are new, properly installed, commissioned and found in working condition.
- (iv) The Standing Committee personally and jointly responsible for the information given in the Annexure III

Signatures of the Standing Committee for Inspection (SCI) with name, Seal and date. Minimum Three Members Committee should Inspect the Institute, which should include NCVT & SCVT representatives. The Industry Representative should be from a Govt. undertaking / Dept. or a Ltd. Company with turnover above Rs. 100 Crores and Designation minimum Manager Labor union Representative should be an Executive Member of a Recognized Nation Level Trade Union.

NCVT	SCVT	Industry Representative	Labor Union Representative	Trade Experts

Date:

Signature of State Director  
Name of the State Director  
And office Seal

All new Data

---

All Old data

**I. General**

1. Name and full postal address of the Institute /Centre indicating taluk, district and Pin Code- **Govt. Industrial Training Institute Tankri Rewari, Haryana- 123412**
2. Name and address of the agency seeking affiliation -**Directorate Industrial Training and Vocational Education Haryana.**
3. Date of establishment of the institute/Centre- **2008**
4. Date of last inspect on by Standing Committee -
5. Date of present inspection- .....

6. Whether permission has been obtained from the State Director for starting the Institute/Trade/Units.....**YES**.....(yes/no)
7. Year-wise Trades and Units for which affiliation is sought :

**Note:- All the page of annexure-iii should be signed by all the members of the standing committee Duly stamped with date of signature.**

## II. Staff

### 1. Principal/Head of Institute/Centre :-

- |                                      |  |
|--------------------------------------|--|
| (a) Name of the Principal            | <b>Smt.Geeta Rani Singh</b>                |
| (b) Age of the Principal             | <b>42 Years</b>                            |
| (c) Qualification :                  |  |
| Academic                             | <b>10+2</b>                                |
| Technical                            | <b>3 Years Diploma In Electronic Engg.</b> |
| Working Experience                   | <b>Since-1992(19 Years)</b>                |
| (d) Date of joining the institute    | <b>28/06/2007</b>                          |
| (e) Scale of pay and actual pay dawn | <b>B.P. 16460+GP 4200=20660.00</b>         |
|                                      | <b>Pay Scale(9300-34800)</b>               |

### 2. Administrative and Ministerial staff :-

Sr No.	Name of the Staff Member	Age	Designation	Qualification	Scale of Pay	Nature of job handled
1	Sh. Ramavtar	10/05/57	Assistant	Matric	9300-34800	Establishment, account, Tanning
2	Sh. Omprkash	01/10/57	Clerk	10th	5200-20200	Store , Dairy ,Dispatch
3	Sh.Rajender Singh	20/08/73	Workshop Attendant	Matric	4440-7440	Workshop Attendant
4	Sh. Omprkash	05/01/66	Peon /Chowkidar	5th	4440-7440	Peon /Chowkidar
5	Sh. Shish Ram	19/04/61	Sweeper/Mali	8th	4440-7440	Sweeper/Mali

### 3. Details of Instructional and Supervisory Staff for the Trades/Units ,which have already been granted affiliation by the DGE & T :-

Sr No	Name of the Staff Member	Designation	Technical qualification (Craftsmen raining Scheme(CTS)/ Apprenticeship Training Scheme(ATS)Trade/ Branch of Engineering)	Whether trained Under Craft Instructor's Training Scheme (CITS)	Trade/ Subject handled

No Trade Affiliated Hence Para-3 NA

**4. Details of Instructional and Supervisory Staff for the Trades/Units for which affiliation is sought now :-**

Sr.No	Name of the Staff Member	Age	Designation	Trade/ Subject handled	Scale of Pay	Date of Joining	Technical qualification (CTS/ATS)	Whether trained Under (CITS)
1	2	3	4	5	6	7	8	9
1	Sh. Anil Kumar Yadav	41	Instructor/ DC Rate	NTC Wireman	9300+3200	30/11/10	CTI	Yes
2	Sh. Bhom Singh	40	S.S. Instructor	Social Studies	9300-34800		M.A. B.Ed.	---
3	Sh. Roshan Lal	53	Instructor/ DC Rate	NTC Wireman	9300-34800		Diploma in Electrical Engg.	---
4	Sh. Roshan Lal	53	Instructor/ DC Rate	W/Cal & Sci.,Eng. Drg.	9300-34800		Diploma in Electrical Engg.	---

**III. Admission (for the trade for which affiliations is sought)**

- |    |   |                 |
|----|---|-----------------|
| 1. | Date of starting the session  | <b>1/8/2011</b> |
| 2. | Date of issue of notice calling for the application<br>(Attach notice or paper advertisement, pamphlet, etc.) | <b>17/6/11</b>  |
| 3. | Last date for receipt of application, fixed as per the notice   | <b>25/06/11</b> |
| 4. | Number of applications received   | <b>65</b>       |
| 5. | Date by which the admissions were completed and classes started   | <b>1/8/11</b>   |
| 6. | Trade-wise number of trainees on-roll on the day of inspection  | <b>21</b>       |

(In case of pre-inspection, the admission position and standard of training should be given in the supplementary Report separately after state of session, duly verified by the State Director or his nominee)

Sr. No.	Trade	Number of Units Shift	Total	Number of Trainees on-roll

		<b>1 st</b>	<b>11 nd</b>	<b>111 rd</b>		
1	2	3	4	5	6	7
<b>1</b>	<b>Wireman</b>	<b>1</b>	<b>1</b>	<b>----</b>	<b>2</b>	<b>12+21=33</b>

7. (Criteria for admission of trainees whether on Merit alone or other criteria)

**On Merit Basis**

8. A copy of the prospects should be enclosed:

**Attached Ann. --**

9. Whether the trainees admitted. Fulfill the prescribed qualification and age. **YES**

#### **IV. Infrastructure**

##### **1. The details of tool, equipment and machinery required as per syllabi, in the same serial order**

(to be given in the following Performa separately for each trade) **Attached**

Name of the Trade(s) for which affiliation is sought: **Wireman**

Total Number of Units: **2**      1. Number of Units in Ist Shift: **One**

2. Number of Units in IInd Shift: **One**

3. Number of Units in IIIrd Shift: **----**

Sr.No	Name of the tools, equipment and machinery as per syllabus	Number Required for Instructor and Trainees for One units as Per DGE&T Norms.	Total (Units affiliated and Sought affiliation) for two Units(2 unit)	Total number actually available for all the units	Indicate shortage if any	Percentage of availability ( Item wise ) Remarks
1	2	3	4	5	6	7
1	Combination Pliers 200mm insulated	32	02(Unit)	16+16=32	No	100%
2	Screw Driver 200 mm	32	-do-	16+16=32	No	100%
3	Screw Driver 100 mm	32	-do-	16+16=32	No	100%
4	Terminal Screw Driver 75mm (connector)	32	-do-	16+16=32	No	100%
5	Neon Tester 500 volts pencil bit type	32	-do-	16+16=32	No	100%



6	Knife D.B. Electrician	32	-do-	16+16=32	No	100%
7	600 mm four fold box wood rule	32	-do-	16+16=32	No	100%
8	Hummer Ball Pein 0.25 kg.	32	-do-	16+16=32	No	100%
9	Try square 200 mm	32	-do-	16+16=32	No	100%
10	Firmer Chisel 12 mm	32	-do-	16+16=32	No	100%
11	Firmer chisel 6 mm	32	-do-	16+16=32	No	100%
12	Tenon saw 250 mm	32	-do-	16+16=32	No	100%
13	Wood Rasp file 250 mm	8	-do-	16+16=32	No	100%
14	File round (half) 2 <sup>nd</sup> cut 250 mm	8	-do-	16+16=32	No	100%
15	File round 150 mm	32	-do-	16+16=32	No	100%
16	Plumb bob 115 grams	32	-do-	16+16=32	No	100%
17	Bradawl 150 mm x 6mm square pointed	32	-do-	16+16=32	No	100%
18	Ratchet brace 6 mm capacity	32	-do-	16+16=32	No	100%
19	Ratchet bit 4mm and 6mm	32	-do-	16+16=32	No	100%
20	Bar wood mallet 1kg. (75mm x 15mm)	32	-do-	16+16=32	No	100%
1	Pliers side cutting 200 mm	4	-do-	4	No	100%
2	Pliers flat Noe 150 mm	4	-do-	4	No	100%
3	Pliers round Noe 200 mm	4	-do-	4	No	100%
4	Pliers long Noe 200 mm	4	-do-	4	No	100%
5	Screw driver heavy duty 250mm	4	-do-	4	No	100%
6	Screw driver 7mm x 300 mm square blude	4	-do-	4	No	100%
7	Firmer chisel 2.5 mm	4	-do-	4	No	100%
8	Firmer chisel 18mm	4	-do-	4	No	100%
9	Martise chisel 6 mm	4	-do-	4	No	100%
10	Iron plane 400mm x 50 mm blade	4	-do-	4	No	100%
11	Marking gauge	4	-do-	4	No	100%
12	Bevel square 150 mm	4	-do-	4	No	100%
13	Cold chisel flat 25mm x 200 mm	4	-do-	4	No	100%
14	Cold Chisel flat 18 mm x 200 mm	4	-do-	4	No	100%
15	Hammer Ball pein 0.50 kg.	4	-do-	4	No	100%
16	Hammer Ball Pein 0.75 KG	4	-do-	2 each	No	100%

17	Hammer Ball Pein 1.00 kg	4	-do-	4 each	No	100%
18	Hammer cross Pein 0.50 kg.	4	-do-	2	No	100%
19	Rawl tool holder & Bit No. 8, 10, 14 & 16	2 EACH	-do-	2	No	100%
20	Wall jumper octagonal 38mm x 480 mm and 37 x 600 mm	4 each	-do-	2	No	100%
21	Centre punch 100 mm	2	-do-	4	No	100%
22	Scriber 150 mm	2	-do-	4	No	100%
23	Hammer ball pein 0.12 kg	2	-do-	4	No	100%
24	File flat 300 mm rough	4	-do-	4	No	100%
25	File flat 300 mm 2 <sup>nd</sup> cut	4	-do-	4	No	100%
26	File flat 250 mm bastard	4	-do-	4	No	100%
27	File flat 250 mm smooth	4	-do-	4	No	100%
28	File half round 150 mm 2 <sup>nd</sup> cut	4	-do-	4	No	100%
29	File half round 150mm smooth	4	-do-	2	No	100%
30	File round 300 mm 2 <sup>nd</sup> cut	4	-do-	2 set	No	100%
31	File round 150 mm smooth	4	-do-	1	No	100%
32	File triangular 150 mm 2 <sup>nd</sup> cut	2	-do-	2	No	100%
33	Spanner double ended set at 6	2 set	-do-	1 set	No	100%
34	Adjustable spanner 350 mm	1 set	-do-	4	No	100%
35	Foot print grip 250 mm	2	-do-	1	No	100%
36	Allen Keys	1 set	-do-	4	No	100%
37	Steel rule 300 mm	4	-do-	4	No	100%
38	Steel measuring tape 20 meters	1	-do-	1	No	100%
39	Hacksaw frame adjustable 200mm to 300 mm	4	-do-	4	No	100%
40	S.S. Twist Drill 3mm, 5mm, 6mm and 4mm	2 each	-do-	2	No	100%
41	Hand auger 12mm 15mm 18mm and 25mm	2 each	-do-	2	No	100%
42	Spirit level 300 mm	1 each	-do-	1	No	100%
43	Electric soldering iron 125 watts 230-250v	2	-do-	2	No	100%
44	Electric soldering iron 750 watts 230-250v	2	-do-	2	No	100%
45	Blow lamp 1 litre capacity	2	-do-	1	No	100%
46	Melting pot 200 mm x 150 mm	1	-do-	1	No	100%
47	Ladle	2	-do-	2	No	100%
48	Forge with hand blower	1	-do-	1	No	100%
49	Forge with hand blower	1	-do-	1	No	100%
50	Conduct die set suitable for	4 sets	-do-	4 sets	No	100%

	9mm, 18mm, 25mm and 30mm					
51	Bench vice 150 mm	4	-do-	4	No	100%
52	Bench vice 100mm	2	-do-	2	No	100%
53	Hand vice 50 mm law	4	-do-	4	No	100%
54	Rubber gloyers 5000 volts	2 Pairs	-do-	2 Pair	No	100%
55	Safety belt with provision for keeping tools	9	-do-	9	No	100%
56	Ladder bamboo 6 meters	2	-do-	2	No	100%
57	Tower ladder 3 meters on tyre wheels	1	-do-	1	No	100%
58	Portable extension ladder aluminum 6 to 9 meters	1	-do-	1	No	100%
59	Iron pen 450 mm	2	-do-	2	No	100%
60	Trowel 150 mm	2	-do-	2	No	100%
61	Megger 500 volts cum continuity tester	2	-do-	2	No	100%
62	Voltmeter MCO- 300 volts	1	-do-	1	No	100%
63	Voltmeter M.C Multirange 0.70, 150, 300 & 600 v	1	-do-	1	No	100%
64	Voltmeter M.C. Multirange 0.15, 30, 50 & 75 V	1	-do-	1	No	100%
65	Voltmeter Centre Zero 15-0-15 volts	1	-do-	1	No	100%
66	Voltmeter M.I. multirange 0-50, 300 600 v	2	-do-	2	No	100%
67	Voltmeter M.I. multirange 0-50, 75, 100, 150 v	1	-do-	1	No	100%
68	Ammeter M.I. 0-15 Amp, Panel Board type	2	-do-	2	No	100%
69	Ammeter M.I. 0-5 Amp. panel Board type	2	-do-	2	No	100%
70	Ammeter M.I.O-1 Amp. panel board type	2	-do-	2	No	100%
71	Ammeter M.C.O.-1 Amp. Panal Board Type	2	-do-	2	No	100%

72	Ammeter M.C. Centre Zero 5-0 Amp.	1	-do-	1	No	100%
73	Ammeter M.C. Centre Zero 5-0 Amp.	1	-do-	1	No	100%
74	Single phase K.W.R. meter 5A, 250 V.A.C.	2	-do-	2	No	100%
75	D.C. Energy meter (ampere hour type) 5A, 250V	1	-do-	1	No	100%
76	3 Phase K.W. Reg. meter 15A 440V	1	-do-	1	No	100%
77	Walt meter Dynamo meter type 5 Amp. and 250 V	1	-do-	1	No	100%
78	multimeter 0-5, 100, 200, 500 milliamphers 0-100-1000, 10000 Ohms, 0-150, 300, 600 V AC/DC	1	-do-	1	No	100%
79	Earth megger 6-10 ohms, 500V, with all accessories	1	-do-	1	No	100%
80	Hot wire Ammeter 0-15 Amp	1	-do-	1	No	100%
81	Conduit pipe cutting and threading machines adjustable for 15mm to 30 mm	1	-do-	1	No	100%
82	Conduit pipe bending machine, suitable for 15mm, 18mm, 25mm and 30mm	1	-do-	1	No	100%
83	A.C. ceiling fan 1200mm, sweep single phase 75W, 250 V with regulator	1	-do-	1	No	100%
84	Table fan A.C. 400mm Sweep 60W single phase 250 V	1	-do-	1	No	100%
85	Bar Megnet	1	-do-	1	No	100%
86	Horse shoe magnet	1	-do-	1	No	100%
87	Wheatstone Bridge	1	-do-	1	No	100%
88	Crimping tool	1 Set	-do-	1	No	100%
89	Rubber matting 2 meters x 1 meter x 9 mm	2	-do-	2	No	100%
90	wiring board on stand 3 meter x 1 meter with 0.5meter projection on top	16	-do-	16	No	100%

91	Work bench 2.5x1.20 x 0.75 meters	2	-do-	2	No	100%
92	Steel locker standard size with 8 Drawers in each	2	-do-	2	No	100%
93	Almirah 1.8 x 1:2 x 0.45 meters	2	-do-	2	No	100%
94	Instructors chair	1	-do-	1	No	100%
95	Instructors table	1	-do-	1	No	100%
96	Demonstration table 2.5x1.20x0.75 meters	1	-do-	1	No	100%
97	Blackboard with easle	1	-do-	1	No	100%
98	Stools	16	-do-	16	No	100%
99	Fire extinguishers	2	-do-	2	No	100%
100	Metal rack 180x150x 45 CM	1	-do-	1	No	100%
101	Fire buckets	4	-do-	4	No	100%

**2. Give details of raw materials purchased for each trade separately in the following Performa:**Name of the trade : **Wireman**Total number of units : **Two (One+One)**Total amount spent during the previous year : **Rs 39405.16**

Sr. No.	Name of the item	Qty Purchased	Number & Date of Purchase Order	Address of Supplier	Date of supply	Cost	Number & Date of DD /Cheque or Cash receipt
1	2	3	4	5	6	7	8
1	Conduit pipe 1/2mm Pvc	25 ft.	Bill- 141	M/s Parveen Electric Store Rewari	23.12.09	390.00	Cash
2	Screw ½”	200 No	Bill-139	M/s Ajay Electric and Machinery Store Rewari	25.03.10	49.92	Cash
3.	Register	01	Bill-149	M/s Gaurav Shali Offset Printers Rewari	01.01.10	90.00	Cash
4.	Room Heater Selco	01	Bill-2297	Haryana Electronics Railway Road Rewari	30.03.11	300.00	Cash
5.	Pvc Copper wire 4mm	04 Roll	Bill-2188	Manoj Electric Store Gokal Gate Rewari	31.03.11	5835.20	Cash
6.	Single Phase Industrial Socket Plug 20 Amp. With box (Gourav)	02 No	Bill-2188	-do-	-do-	937.80	Cash
7	Office Bell with Remote	02 No	-do-	-do-	-do-	468.90	Cash
8.	Two way Switch 6Amp Girish	10 No	-do-	-do-	-do-	135.46	Cash
9.	CFL 23 Volt Halonix	01 No	-do-	-do-	-do-	161.51	Cash
10	Gitti	05 Pkt.	Bill No-2991	-do-	18.07.11	62.52	Cash
11	Multi Pin Socket 6 Amp	10 No	-do-	-do-	-do-	208.40	Cash
12	CFL 20 Watt	20 No.	-do-	-do-	-do-	3230.20	Cash

13	Electric Call Bell	06 No	-do-	-do-	-do-	625.20	Cash
14	Push Button Bell	34 No	-do-	-do-	-do-	342.04	Cash
15	Lamp Coloured 25 W	02 No	-do-	-do-	-do-	20.84	Cash
16	Batten Holder	12 No	-do-	-do-	-do-	162.55	Cash
17	Screw 1.5"	01 pkt	-do-	-do-	-do-	52.10	Cash
18	Thimbles Lugs 10mm	30 No	Bill No 2883.	-do-	16.07.11	218.82	Cash
19	Single Phase Industrial Socket Plug 20 Amp. With box	05 No	Bill No.- 2991	-do-	18.07.11	1458.80	cash
20	MCB Single Pole 30Amp	07 No	-do-	-do-	-do-	547.05	cash
21	MCB Box 4 Pole	01 No	-do-	-do-	-do-	250.08	cash
22	MCB Box 3 Phase 4 Pole 60 Amp	01 No	-do-	-do-	-do-	781.50	cash
23	ELCB 60 Amp 3 Phase	01 No	-do-	-do-	-do-	2240.30	cash
24	3 Phase 30 Amp 3 pole MCB with MCB Box	05 No	-do-	-do-	-do-	8075.50	cash
25	HPMV Lamp 125W	03No	Bill No.2883	-do-	16.07.11	562.68	cash
26	HPMV Lamp 125W Choke	03 No	-do-	-do-	-do-	2094.42	cash
27	PVC Wire 1.5mm	01 roll	-do-	-do-	-do-	677.30	cash
27	Electric Call Bell	08 No	-do-	-do-	-do-	833.60	cash
28	Push Button Bell	08 No	-do-	-do-	-do-	83.36	cash
29	Lamp Holder (HPMV)	03 No	-do-	-do-	-do-	62.52	cash
30.	Lamp Coloured 25 W	12 No	-do-	-do-	-do-	125.04	cash
31	Wooden Board 8x10"	15 No	-do-	-do-	-do-	312.60	cash
32	Wooden Board 10x12"	15 No	-do-	-do-	-do-	390.75	cash
33.	PVC Batten	150 ft	-do-	-do-	-do-	625.20	cash

34.	Switch 5 Amp	15 No	-do-	-do-	-do-	171.93	cash
35.	Batten Holder	30 No	-do-	-do-	-do-	406.38	cash
36	Round Block PVC	30 No	-do-	-do-	-do-	156.30	cash
37	Two Way Switch	15 No	-do-	-do-	-do-	203.19	cash
38	Condenser HPMV 250 V	03 No	-do-	-do-	-do-	625.20	cash
39	PVC copper Wire 1.5 mm (Power Cap)	02 roll	Bill No 133	Shri Murlidhar Electric Store Shop-25 New Subzi Mandi Rewari	15.03.12	1200.00	cash
40	PVC copper Wire 1.0 mm (Power Cap)	02 roll	-do-	-do-	-do-	800.00	cash
41	PVC Insulation Tape	30 No	-do-	-do-	-do-	240.00	cash
42	Wooden Screw ½”	02 Pkt.	-do-	-do-	-do-	240.00	cash
43	Wooden Screw 1.5”	02 Pkt.	-do-	-do-	-do-	260.00	cash
44	Crocodile Clip 16Amp	04 No	-do-	-do-	-do-	120.00	cash
45	One way Switch 6 Amp Girish	30 No	-do-	-do-	-do-	270.00	cash
46	Batten Holder Girish	30 No	-do-	-do-	-do-	360.00	cash
47	Ceiling Rose 6 Amp Girish	30 No	-do-	-do-	-do-	300.00	cash
48	Capacitor 3.15 MF 440 V	30 No	-do-	-do-	-do-	540.00	cash
49	Change over Switch 63 amp (RK Light)	01 No	-do-	-do-	-do-	1100.00	cash
	Total amount					39405.16	

### **3. POWER SUPPLY**

**(details of Power Supply requirement for various trade is given at Annexure X)**

(a) Date of connection : **2007**

(b) Whether three phase current supplied : **Three Phase**

(c) I. Required KW : **7.83 KW** II. Available KW : **12 KW Ann---**



Sr.No	Name of Trade	Maximum number of unit in one shift	Power supply required as per norms in K.W.	Power Supply available in the institute
1	2	3	4	5
1	COPA	1	3.45	
2	Wireman	1	4.38	
			<b>7.83</b>	<b>12 KW</b>

#### **4. DETAILS OF ACCOMMODATION AT THE INSTITUTE**

(a) Are there separate workshops and theory lecture rooms for each trade: **Yes/No YES**

(b) Details of accommodation for workshop/classes rooms

(to be given in the following Performa)

(i) Accommodation for workshop/class room

Sr. No.	Name of the Trade	Maximum Number of Units in one Shift only	Workshop			CLASS-ROOM Actually available (sq.mt.)
			Required as Per DGE&T Norms (sq.mt.)	Actually Available (sq.mt)	Shortage (if any)	
1	2	3	4	5	6	7
3	COPA	1	56	73.28		36.64
4	Wireman	1	74	73.28		36.64

(ii). Total accommodation (sq.metres) required as per DGE&T Norms for the whole Institute (covered area) : **Sq. Mtrs.**

(iii). Actual accommodation (covered area)available (sq.metres) : **601.50 Sq. Mtrs**

(iv) Shortage, if any (sq.metres) : **NIL**

(v) Total land area provided for the institute : **52 Kanal 4 Marla**

(vi) Whether own or rented building (enclose proof of ownership /lease deed) : **Govt.Building**

(vii). Date of occupation : **2008**

(viii). Duration of lease and date of expiry of lease :

(ix) Whether attested copy of site plan and layout of the Entire institute attached Yes/No.

(Actual dimensions of each room should be indicated) : **Map Attached Ann--**

**5. Other facilities such as technical library, dispensary ,recreational , audiovisual aids and sports**

Facilities are available (list to be furnished separately)

#### **V. Standard of Training**

(i) Coverage of syllabus on the date inspection : -----

Sr. No.	Name of the subject	Name of Weeks to be completed on day of inspection		Number of Weeks actually completed		Percentage of coverage
		I Year	II Year	I Year	II Year	
1	Theory	39 Week	84 week	39 Week	84 week	100%

2	Practical	39 Week	84 week	39 Week	84 week	100%
3	Social Studies	39 Week	84 week	39 Week	84 week	100%
4	W/Cal & Science	39 Week	84 week	39 Week	84 week	100%
5	Engg. Drawing	39 Week	84 week	39 Week	84 week	100%

(ii) Number of test conducted up to the date of inspection:

First Year		Second Year	
Weekly	Monthly	-	-
--	09	--	21

(iii) Assessment of records maintained by instructor: Very Good/Good/Satisfactory: **V.Good**

(iv) Assessment of records maintained by Trainees: Very Good/Good/Satisfactory: **V.Good**

(v) Total amount spent on raw material trade-wise so far :

Sr.No	Trade	Amount
1	2	3
<b>1</b>	<b>Wireman</b>	<b>39405.16</b>

(vi) Average amount spent on raw material trade-wise per month per trainee:

Sr. No.	Trade	Average amount spent per month per trainee
1	2	3
<b>1</b>	<b>Wireman</b>	<b>250.00</b>

(vii) Number of units of electricity consumed from the date of starting of training classes  
.....8752.....units.

(viii) Number of units of electricity consumed per months per trainee.....6.31 unit.....

(ix) Result of All India Test conducted in last two years trade-wise :

Sr. No.	Name of the trade	Year of AITT/FTT	No. of trainees appeared	No. of trainees passed out
1	2	3	4	5
4	COPA (SCVT)	NA	NA	NA
<b>8</b>	<b>Wireman(SCVT)</b>	NA	NA	NA

(x) Names of External Examiners if appointed **No. (Examination Conducted By D.I.T. Haryana)**

(xi) (a) Number of National Trade certificates issued to passed out trainees so far **NA**

(b) Number of National Trade certificates yet to be issued: **Nil**

- (xii) (a) Total number of trainees passed out: NA  
 (b) Number of passed out trainees known to have secured jobs: NA

**VI. Previous inspection and rectification of deficiencies**

1. Date of last inspection by standing committee  
 2. Defects pointed out by the previous committee **NIL**  
 3. Action taken to rectify defects **NA**

4. Any other relevant information, which the institute would like to bring to the notice of the Standing committee.

The documentary proof for all tools and equipments and machinery, power supply and space are produced before standing Committee and certified that to the best my knowledge and belief the information furnished above is correct.

Place.....  
 Date.....

**Signature**  
**Name and designation of the Secretary/  
 Principal/Correspondent of the Institute**

**Performa for Recommendation by the Members of standing committee**

standing committee member inspected (Name and address of the institute) on (date month and year)

Various information finished in the report on the prescribed Performa have been checked and verified as per the prescribed norms and standards. Based on the inspection, the following comments and recommendations are made as under:-

1. Defects and deficiencies noticed during the inspections, which should be communicated to the principal of the institute for rectification.

Sr.No	Trade with units for which affiliation has been sought	Defect and deficiencies noticed
1	2	3
1	Wireman	NIL

2. Availability of tools, equipment and machinery shown in the lists have been verified. The lists have been signed by all the members.
3. Infrastructural facilities available at the Institute have been verified additionally and separately for the trades/units for which affiliations is sought now. These facilities are not mixed up with those, which are required as per the norms for the trades/units, which had already been affiliated. The comprehensive list of infrastructure is given in para IV (Infrastructure) of Annexure III.
4. Trades/Units which had already been affiliated to NCVT:

Sr. No.	Name of the trade	Year/Session of Start	Number of units in			Total number of units
			Ist Shift	IIInd Shift	IIIrd Shift	
1	2	3	4	5	6	7

5. Details of Trades/Units exiting in the Institute :

Sr. No.	Name of the trade	Number of units started with year-wise break-up	
		Year	Number of trainees presently On-roll in each unit/shift IIInd Sift
1	2	3	4
1	COPA	2008	16
2	Wireman	2008	21 12

6. Trades/Units, which are now recommended for affiliation :

Sr.No .	Name of the trade	Year/Session of Start	Number of units in			Total number of units
			Ist Shift	IIInd Shift	IIIrd Shift	
1	2	3	4	5	6	7
1	Wireman		1	1	-	2

7. Other observations/comments, if any:

The above comments/recommendations from Sr.No. 1 to 7 are made by us. A copy of the complete Inspections Report has been collected by the representative of the Directorate General of Employment and Training for sending the same to the Headquarters, New Delhi.

The other copies would be forwarded to the DGE&T, Minister of Labor, by the State Director.

**Date:**

**Signature of the member:**

**NCVT**

**SCVT**

**Industry/Trade Union**

\_\_\_\_\_  
**Representative**

\_\_\_\_\_  
**Representative**

\_\_\_\_\_  
**Representative/Trade Experts**

Name and designation of the members & Office Seal.

**Note:**

1. Each page of this Performa should be signed in ink with date by the Member.
2. The Standing Committee should consist of Minimum three members for Inspections.

**Signature of State Director**

**Date:**

**Name of the State Directorate and  
Office Seal**

## **Annexure I**

Name of the Trade : **Wireman**

Number of Units : **Two**

**1. Strength of Trainees : 21+12=33**

Sr. No.	Trade	Number of trainees during the last three years								
		Year* 2009			Year* 2010			Year* 2011		
		Admitted	Dropout	Passed	Admitted	Dropout	Passed	Admitted	Dropped	Passed
1	COPA	40	12	28	31	6	19	20	2	--
2	<b>Wireman</b>	21	14	7	19	5	4	24	3	--
	<u>Wireman(2 Unit)</u>	<b>For Affiliation</b>						<b>21+12=33</b>		

\*Furnish Information for the last three years.

## 2. Staffing Position

Designation	Sanctioned strength	Present Strength	Shortfall	Remarks
Principal(Group-B)	1	1	-	
Crafts Instt.	4	4	-	
W/Cal&Sci Eng.D/Instt.	1	1	-	

Computer Instt.	1	-	1	
Assistant	1	1	-	
Clerk cum Computer operator	1	1	-	
Workshop Attendant	2	1	1	
Peon /Chowkidar	2	1	1	
Sweeper cum Mali	1	1	-	

### 3. General Standard of the Staff.

#### 4. Machinery and Equipment

- |  |            |
|--|------------|
| (i) Whether available as per norms of NCVT?                                      | <b>Yes</b> |
| (ii) List the machines which fall short against the prescribed norms.            | <b>NA</b>  |
| (iii) Whether machines utilized to their full capacity?                          | <b>Yes</b> |
| (iv) List the machine which are old and need replacement.                        | <b>NA</b>  |
| (v) Whether proper maintenance of machines done? System of Maintenance followed? | <b>Yes</b> |

#### 5. Training Standards

- |  |            |
|--|------------|
| (i) Availability of latest copies of the syllabi.  | <b>Yes</b> |
| (ii) Logical break-up of syllabi by the Instructors, in respect of                           | <b>Yes</b> |
| a. Time schedule   |            |
| b. Lesson Plan   |            |
| c. Demonstration Plan  |            |
| (iii) Use of audiovisual aids in training. Results of test checks.                           | <b>Yes</b> |
| (iv) Preparation and updating of instructional material prepared by the instructors.         | <b>Yes</b> |
| (v) Design of practical exercises for covering the entire syllabi.                           | <b>Yes</b> |
| (vi) Availability of adequate quantity of raw material for carrying out practical exercises. | <b>Yes</b> |
| (vii) Periodic assignment of progress of trainees and system follow evaluation.              | <b>Yes</b> |
| (viii) Arrangements for industrial visits for the trainees.                                  | <b>Yes</b> |
| (ix) Item of commercial utility manufactured by the trainees.                                | <b>Yes</b> |
| (x) Does the training imparted over various machines in your view is                         | <b>Yes</b> |

enough to meet industrial demand?

(xi) Application of special tools.

**Yes**

(xii) Measures taken by the instructors to uplift the trainees lacking in skills as identified from the evaluation of exercises.

**Extra period taken**

(xiii) Any specific problem in skill training.

**NO**

## **6. Conclusions and Recommendations**

Note:- While carrying out inspection in a section/ trade, frank discussion may be held with the instructors and trainees of the trade regarding the various problems encountered during the process of training and their suggestions for improvement. Result on test checks on instructors and trainees should also be recorded.

*Signature :*

*Name of the Inspecting Officer :*

*Designation :*

*Date :*

## **ANNEXURE III-A**

### **Details of Trades/ Units Proposed for Grant of Affiliation**

**(To be filled in by State Director Dealing with Craftsmen Training Scheme)**

SUBJECT: AFFILIATION OF (Name, Full Address with pin code number)

Institute:- Govt. Industrial Training Institute **Tankri** Pin- 123412 (Rewari) SCVT to NCVT  
regarding Wireman TRADE \_\_\_\_\_



1. State/ UT Haryana

5. Total seating capacity of

Institute 1202. Government/ Private **Govt.**6. Date of present inspection by standing  
Committee \_\_\_\_\_

3. Total No. of trades already

7. Date of previous inspection by Standing  
Committee \_\_\_\_\_

Affiliated \_\_\_\_\_

4. Total No. of units already

8. DGE&amp;T Reference

Affiliated \_\_\_\_\_

if any \_\_\_\_\_

SCIR dated \_\_\_\_\_ forwarded by the State Director (State/ UT) Haryana

respect of affiliated of following Trade/Units at the above subject Institute :-

Sr. No.	Name, Address and File No. of the Institute for reference and future Correspondence	Trade/ Units for which affiliated			
		Sought by Institute	Standing Committee	DGE&T	Remarks
1	2	3	4	5	6
<b>1</b>	<b>Govt. ITI Tankri Rewari Haryana</b>	<b>Wireman</b>	<b>Wireman</b>	<b>--</b>	

**The Institute has already been affiliated to NCVT for the following Trades/ Units vide:- NA**

Sr. No.	Name of the Trade	I-Shift	II-Shift	Total Units	Total Seating Capacity
1	2	3	4	5	6
	NA				<b>120</b>

(a) Staff Position (Page No. of Report) :- 2 & 3

Sr. No.	Post/ Trade Allotted	No. of Instructor Available	Qualification
1	2	3	4
	<b>Annexure attached Page No. 2 &amp; 3</b>		

- (b) Power Supply Position (Page Number of Report):- **13**
- (c) Total Power Supply available in the institute is three phase **12KW** for the trades/ Units  
Where affiliated is sought for and already affiliated trades while required is:- **7.83 KW.**
- (d) Space (Page number of Report):- **Page No.13**

(The institute is functioning on its own/ rented building. Space details are as follow:

(With blue print)

Sr. No.	Name of Trade	Maximum Number of Units per Shift.	Required Area (Sq. Mtrs.)	Available Area (Sq. Meter)	Remarks
1	2	3	4	5	6
	<b>Annexure attached Page No. 13 to 14</b>				

- (e) Tool and Equipment (Page Number of report :- **Page 4 to 9**  
Details of tools and equipment available for all the trade/ Units (Trainee's kit, shop Outfits, machines etc)

Sr. No.	Name of Trade	Number of Items				Remarks
		Required	Available	Partially Available	Not Available	
1	2	3	4	5	6	7
	<b>ANNEXURE ATTACHED Page No. 4 to 9</b>					

## General Machinery List As per Syllabus

Name of the tools, equipment and machinery as per syllabus	Number Required for Instructor and Trainees for One units as Per DGE&T Norms.	Total (Units affiliated and Sought affiliation) for two Units(2 unit)	Total number actually available for all the units	Indicate shortage if any	Percentage of availability ( Item wise ) Remarks
Electric Drill machine 6mm capacity universal type 250 volts	1	02(Unit)	1	Nil	100%
Electric Drill Machine 12mm, capacity 250 volts universal Type	1	-do-	1	Nil	100%
Squirrel cage induction motor 3 HP400V with V with D.O.L. starter	1	-do-	1	Nil	100%
Squirrel cage induction 5 HP 400 V with star delta starter	1	-do-	1	Nil	100%

D.C. compound 3 HP 250 V with 4 point starter and field regulator (Laboratory Type)	1	-do-	1	Nil	100%
D.C. shunt motor 3 HP 250 with 3 point starter and speed regulator (laboratory type)	1	-do-	1	Nil	100%
Transformer single phase 1 KVA 250 /100V	2	-do-	2	Nil	100%
Capacitor Motor ¼ HP single phase 250 V	1	-do-	1	Nil	100%
Split phase motor ¼ HP single phase 250 V	1	-do-	1	Nil	100%
Universal motor 750 W. AC/D.C. 250 V	1	-do-	1	Nil	100%
M.G. Set consisting of squirrel induction motor 5 HP 400V cycles with directly coupled D.C. compound generator 3 KW 250 V with built in panel board consisting at 1. 3 Phase air circuit breakers. 2. Starter Delta starter (conduct type 8 points) 3. Shunt Field breaker 4. D.C. Circuit breaker 5. Suitable voltmeter on A.C. & D.C. side. 6. Suitable line ammeter on A.C. and D.C. Side 7. Field circuit ammeter 8. Indicating lamps on both the side (AC & DC)	1 Set	-do-	1 Set	Nil	100%
L.F. oscilloscope	2	-do-	2	Nil	100%
Oscillator A.F.	2	-do-	2	Nil	100%
Oil testing Kit.	1	-do-	1	Nil	100%

Sr. No.	Name of the item	Qty Purchased	Number & Date of Purchase Order	Address of Supplier	Date of supply	Cost	Number & Date of DD /Cheque or Cash receipt
1	2	3	4	5	6	7	8
1	Electric Drill machine 6mm capacity universal type 250 volts	1	Bill no-157/11	Dolly Enterprises, Meham Road Gujrani Torn Bhiwani	23.03.10	1859.20	Cash
2	Electric Drill Machine 12mm, capacity 250 volts universal Type	1	Bill no-157/10	Dolly Enterprises, Meham Road Gujrani Torn Bhiwani	23.03.10	58224.00	

3	Squirrel cage induction motor 3 HP400V with V with D.O.L. starter	1	Bill no- 129	Ajay Electric and Machinery Store Jiwali Bazar Rewari	26.02.10	9880.00	
4	Squirrel cage induction 5 HP 400 V with star delta starter	1	Bill no- 122	Ajay Electric and Machinery Store Jiwali Bazar Rewari	26.02.10	4100.00	
5	D.C. compound 3 HP 250 V with 4 point starter and field regulator (Laboratory Type)	1	Bill no- 124	Ajay Electric and Machinery Store Jiwali Bazar Rewari	26.02.10	16640.00	
6	D.C. shunt motor 3 HP 250 with 3 point starter and speed regulator (laboratory type)	1	Bill no-127	-do-	-do-	18720.00	
7	Transformer single phase 1 KVA 250 /100V	2	Bill no- 124	Ajay Electric and Machinery Store Jiwali Bazar Rewari	26.02.10	3120.00	
8	Capacitor Motor ¼ HP single phase 250 V	1	Bill no-129	-do-	26.02.10	2600.00	
9	Split phase motor ¼ HP single phase 250 V	1	Bill no-126	-do-	26.02.10	4160.00	
10	Universal motor 750 W. AC/D.C. 250 V	1	Bill no- 124	Ajay Electric and Machinery Store Jiwali Bazar Rewari	26.02.10	6240.00	
11	M.G. Set consisting of squirrel induction motor 5 HP 400V cycles with directly coupled D.C. compound generator 3 KW 250 V with built in panel board consisting at 1. 3 Phase air circuit breakers. 2. Starter Delta starter (conduct type 8 points) 3. Shunk Field breaker 4. D.C. Circuit breaker 5. Suitable voltmeter on A.C. & D.C. side. 6. Suitable line ammeter on A.C. and D.C. Side 7. Field circuit ammeter 8. Indicating lamps on both the side (AC & DC)	1 Set	Bill no-128	Ajay Electric and Machinery Store Jiwali Bazar Rewari	26.02.10	19240.00	

12	L.F. oscilloscope	2	Bill no-126	Ajay Electric and Machinery Store Jiwali Bazar Rewari	26.02.10	16640.00	
13	Oscillator A.F.	2	Bill no-125	Ajay Electric and Machinery Store Jiwali Bazar Rewari	26.02.10	20800.00	
14	Oil testing Kit.	1	Bill no-123	-do-	-do-	29120.00	
	Total Amount				Rs.	211343.20	